

**Heacham Parish Council**  
**THE COMMUNITY ACTIVITIES COMMITTEE**  
**TUESDAY 11<sup>th</sup> FEBRUARY 2025 AT 7.00 PM**

**MINUTES**

**PRESENT** Cllrs J Waldron (Chairman), S Bolt, J Pomeroy, R Pritchard, D Rawnsley (ex officio), G Reader, Mrs J Carr, Mrs M Gilbert and Mrs P Sewell.

Also present L Liddington (minute taker)

**1. APOLOGIES** Cllr E Hammond.

There were no declarations of interest.

**2. MINUTES OF THE PREVIOUS MEETING**

Minutes from 14<sup>th</sup> January were agreed and signed as a true record.

**3. MATTERS ARISING**

The recommendation to Full Council regarding the beacon lighting for both VE and VJ days Had been agreed.

**4. OFH COFFEE MORNINGS, SIGNAGE**

Cllr Reader reported that the coffee mornings average £600 per year and he feels that this money should be used on top of the budgeted amount given for the Library as people attending know that the donations are supposed to go to the Library. Mrs Sewell stated that it is illegal to allow this amount to go into the Council's general coffers. So, with the usual £500 budget and the £600 from donations it would give the Library a healthier budget. There needs to be a discussion regarding finances with the Clerk to clarify things.

- ***Recommendation to Full Council: That the donations from coffee mornings be ring fenced for use by the Library.***

Proposed by Cllr Reader and Seconded by Cllr Pritchard – unanimous.

The Committee are happy with the new outside sign but there needs to be hooks on it so that signs for events can be seen by passers by. An A3 laminated generic sign for the monthly coffee mornings could then be hung on there, then temporarily replaced with any other relevant event.

**5. LIBRARY**

Mrs Sewell and Mrs Gilbert said that the budget for the Library is difficult to work with and they need to speak to Sue to seek clarification. They thanked the office for putting their large print 'wish list' to the Jubilee Welfare Trust and grateful that the trust have agreed to pay for the whole list, once the new shelf is set up with these it will be advertised in the Newsletter.

A shopping list was presented to the Committee which included a new shelf (see attached) for a better area to display the new large print books. Mrs Gilbert said that the shopping list comes in at £578.40 and the donations pot has £2,500 in it at the moment.

- ***Recommendation to Full Council: Allow a spend of up to £500 on items required for the Library Excl. VAT - Approved.***

Proposed: Mrs Gilbert, Seconded: Cllr Reader – Unanimous.

Mrs Sewell told the Committee that a lady visits Heacham once a month and always visits the library bringing a sizable donation of good books, which helps with the acquisition of new books.

Currently the library has a used book sale table constantly available to the public but also hold a larger book sale at the end of the summer to catch the last of the holiday makers. It may be possible to hold more sales to help with the purchase of new books. People who order books do pay a small fee which usually nearly covers the cost of a new book.

Mrs Sewell also reported that, as expected, the funding to Community Information Points (CIPs) has been cut. When first set up we shared the building with the Borough Council and when they removed from the building they provided computers, IT support etc, but this is likely to stop in September. It was suggested that the IT support could be added to what ECS Computers do for the office.

The online coaching may also cease to be funded come September, to this end the coach Janie did a video of CIPs to put a case forward to NCC and others to continue these sessions, which are very well attended. The tech sessions usually take 6 people at a time and are usually booked up well in advance. It was wondered if the video or one produced by ourselves be put on the Council website.

The library is hoping to join the World Book Night on 23<sup>rd</sup> April.

## **6. CARNIVAL**

Cllr Rawnsley spoke to Naomi (stilt walker) with regards to what her fees will be this year and she told him that she would be charging £180 per person a decision was taken to book 4 people for this year's Carnival.

Cllr Bolt said that there wouldn't be too many vintage car owners to enter cars into the parade as was hoped as the carnival clashes with other events. The Clerk is hoping to get 2 cars to enter herself.

Mrs Liddington showed the Committee the trophies dropped off by Dewhurst and the wooden plate that Mrs Sewell kindly brought in. The Committee decided to order 1 x NC2J and 3 x NC2F trophies and agreed on the wording of: Heacham Parish Council, Carnival Parade, with Best Overall Entry on the large cup and Best Group/Best Adult/Best Child entry on the other 3. Mrs Liddington to ask Dewhursts to give a price asap for these so it could be put to Full Council.

- ***Recommendation to Full Council: To purchase one 12.5" and three 9.5" trophies to a maximum of £600***

Proposed Cllr Reader, Seconded Cllr Pomeroy – unanimous.

## 7. OTHER EVENTS

It was decided that the Council need to register the wreath laying and beacon lighting on the official website so that the official branding could be used on a piece to be put in the Newsletter and on posters made by Mrs Liddington.

Mrs Liddington showed the Committee the round post sign available on the RBL website for VE day and the Committee would like 4 purchasing. [???? Recommendation](#)

The committee also looked at the Tommy silhouette advertised – both the 115cm and the 6’ but a decision was not taken.

Cllr Reader asked if the Police would be doing a surgery and whether it should be in this hall rather than the library. Cllr Pritchard said that he would ask at the next SNAP meeting which would be next month.

## 8. NEXT MEETING

Next meeting to be held on Tuesday 11<sup>th</sup> March 2025, 7pm at the Old Friends Hall.

Meeting closed at 21.00.

.....Chairman

.....Date