

Heacham Parish Council
THE COMMUNITY ACTIVITIES COMMITTEE
TUESDAY 10th JUNE 2025 AT 7.00 PM

MINUTES

PRESENT Cllrs J Waldron (Chairman), S Bolt, J Dear (ex officio), E Hammond, R Pritchard, G Reader and D Rawnsley (ex officio).
Mrs M Gilbert, Mrs J Carr and Mrs P Sewell.

Also present L Liddington (minute taker), Cllr Pomeroy and Ann Sipple.

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. ELECTION OF CHAIRMAN, VICE CHAIRMAN AND RECORD MEMBERS OF THE COMMITTEE

Election of Chair – Cllr Waldron was proposed by Cllr Reader, seconded by Cllr Rawnsley – vote unanimous.

Election of Vice Chair- Cllr Hammond was proposed by Cllr Rawnsley, seconded by Cllr Dear – vote unanimous.

Committee members: Cllrs Waldron, Bolt, Hammond, Pritchard, Reader.

Election of co-opted members:

Mrs Philippa Sewell proposed by Mrs Gilbert and seconded by Cllr Rawnsley – vote unanimous.

Mrs Margaret Gilbert proposed by Cllr Reader and seconded by Cllr Hammond – vote unanimous.

Mrs Jillian Carr proposed by Cllr Reader and seconded by Cllr Waldron – vote unanimous.

2. MINUTES OF THE PREVIOUS MEETING

Minutes from 13th May were agreed and signed as a true record.

3. MATTERS ARISING

None.

4. ANN SIPPLE OF THE RED CROSS PARTNERSHIP

Ann explained that she is an outreach worker for Hunstanton food bank and Trussell Trust covers this area. She told the Committee that she is in the area usually in the Town Hall regularly but needs somewhere in Heacham to see people here. She told the Committee that she offers different forms of support, debts and energy, not just the food bank. In fact, she is prepared to tackle most things. She has been in the area for two and half years and has noticed the need for her help increasing year on year. Cllr Rawnsley asked her how often she

would be available and she said that she hoped either once a month or fortnightly. Cllr Hammond asked her to explain more about her needs. Cllr Reader asked regarding private space to speak to people and she said that ideally, she would need some privacy, Mrs Gilbert did say that the library would not be very private. Ann said that the library would still be good for initial contact and the clerks Assistant said that private consultations could be done in the Parish Office if the person didn't want her to go to their home. Mrs Sewell suggested setting up a table by the computers with the possibility of a screen to offer a certain amount of privacy. If sessions were to be once a month then a Wednesday was suggested as that is when the IT sessions take place, hopefully this would then add to the regulars she already has. Mrs Sewell explained to Ann that our library is a village library not a county one and so we are able to decide things without consultation. Ann is to meet with Mrs Gilbert at the library so that she can see if having a base there would work and once she is decided then publicity would needed going into. The Newsletter was an obvious suggestion, Ann has leaflets that can be left places to be picked up. Mrs Carr asked if she had spoken to the school, Ann confirmed that she had but finds that people are reluctant to be that open. Cllr Reader suggested asking the Surgery if she could have a room there, but Ann said that when she had contacted other surgeries they had said she could use a room as she isn't a trained medical professional, though she would contact them too. The trust also give up to £180 to those in need of help with bills. Cllr Hammond suggested that once a date is agreed, producing a poster to display as soon as possible, he also suggested that the Poor Lands Charity may be able to help some people if they are Heacham people. There was a discussion about other bodies of help out there, Mind being one but Cllr Waldron reported that instead of being a drop-in centre as it always was it is now a call centre.

5. OFH – COFFEE MORNING

Cllr Reader reported that the quiz was a little quirky this month causing some to query answers – quiz masters answers are always final. Numbers have still not back to full strength but are enjoyed by those that attend. The price of entry remains the same at £2.50 and it is still on the last Wednesday of the month. He told the committee that it is a great place to meet and indeed there is one table made up of single women one of whom travels from King's Lynn to attend. Mrs Sewell suggested registering the coffee mornings with LILY and Cllr Reader is to look into this.

6. LIBRARY

Mrs Sewell informed everyone that Mary Sheldrick had died yesterday. Mary was a long term had volunteered for the library for many years, she did the internal audit for the Council for a few years, a long time member of Heacham In Bloom a very active member of the Newsletter and gave her all to everything she did. In her role at the library she processed all the statistics and chased up the late book returns. Grateful thanks to her for all she did from the Committee and all the Council.

Mrs Gilbert said that obviously, her slot will now need filling. She also reported that the usual summer social has had to be put off.

HEACHAM PARISH LIBRARY: ACTIVITY & FINANCE REPORT – JUNE 2025

1. **Recommended Reading: June:** Melissa Craig Mysteries by Betty Rowlands (plus Scottish Murders) **July:** Rachel Mac Lean – Dorset Crime

2. **Displays:** **June:** The Scottish Murders
July: Heacham & Artists of the past – by Heachamites Recollections Group
3. **Events:** **Tech Skills Session:** 16 June – fully booked.
Book Sale: 21-28 June
Heacham Recollections Group 7th July
Summer Reading Club launches 4th July
4. **Library News/Issues:** A review of current stock and new donations to be undertaken prior to sale. Church confirmed heating switched off 1 June and have made a small repair to gutter leak. Preparation of Summer Reading Club packs and information to be passed to the Infants school. New In Bloom planters and Summer baskets in place.
5. **Volunteer Staff:** Arrange Summer social. Letter of welcome for new volunteers to be finalised with Clerk.
6. **Other:** Book Sale to be run at the end of June to clear stock due to large number of recent donations.

7. **Statistics (April - May 2025)**

	Year to date	Previous Year to date	Notes
Customer Numbers	536	316	
Books taken out	567	566	
Computer/Printer	56	54	
Displays/events	33	53	

8. **Expenditure at 31 May 2025 (To be verified by Clerk)**

Item	Internal budget £	Spend Year to date	Balance	Notes
Book purchases	350	38.56	311.44	No change
Mobile phone	60	10.00	50.00	
Stationery	280	0	280.00	No change
Misc.	110	11.91	98.09	No change
Total	£800	55.47	744.53	

9. **Other Expenditure:** Costs approved under CA Committee budget (Other Events)

World Book Night – 23 April 25	Refreshments (Budget £50.00)	£ 17.78 (incl VAT)
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10. **Total Income from Library charges and public donations (used to offset running costs)**

Item	Year to date	Previous Year to date	Notes
Book sales @20p each	51.4	27.4	

Printing @20p/40p	50.60	40.4	
Other	23.1	9.3	
Total	125.1	77.1	

Prepared by Heacham Parish Library Operations Team

7. CARNIVAL

Norfolk Lavender still haven't committed to sponsoring the goody bags for the queen and her attendants, Mrs Carr will go to see Carly tomorrow and get an answer from them. Liz to email Kenhill to request vouchers in payment of taking chairs.

Cllr Hammond has managed to source barriers for the road closure and they will be free of charge.

Liz told the Committee that Stuart will not be available on carnival day but Cllr Hammond did say that he would probably have to use his truck as the Council truck is too small for the barriers. Cllr Bolt offered to go with him to drop off ready for road closures and Liz will find out if Rodney will be available.

Military vehicles will be down to only one or two but we have had some enquiries.

Cllr Waldron confirmed that the Social Club minibus will be available to transport the band.

7. OTHER EVENTS

Christmas The Committee will be going ahead with the Christmas Tree/Lights trail. It was decided that the trail should commence on the 13th December with an end date of 21st. The winners will hopefully be announced at the carol singing with the Salvation Army Band if they are available. Liz had made a start on the paperwork which was handed out.

Fitness Sessions

Cllr Bolt to speak to the fitness instructor and get a fixed price from him to do a session in September. There was a discussion regarding signage for age requirement on equipment but Cllr Hammond pointed out that there is one there.

Photographic Exhibition

There has been a request from Mr R Topliss to set up a photographic exhibition with an offer of help to organise it. Previous exhibitions took place on Friday, Saturday and Sunday 10 – 4.30 but we would need to confirm this. Please send an invitation to Mr Topliss to attend our next meeting to discuss it.

8. NEXT MEETING

Next meeting to be held on Tuesday 8th July 2025, 7pm at the Old Friends Hall.

Meeting closed at 20.40hrs.

.....Chairman

.....Date