

**Heacham Parish Council
FINANCE AND GENERAL PURPOSES COMMITTEE
TUESDAY 1st APRIL 2025**

MINUTES

PRESENT Cllrs, P Rawlinson (Chairman), D Rawnsley,
and J Waldron

IN ATTENDANCE

1. APOLOGIES Cllrs I Morrison and R Pritchard

Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Cllr D Rawnsley declared an interest in item 8 of the agenda.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the 11th March 2025 were agreed and signed as a true record. Proposed by Cllr Waldron and seconded by Cllr Rawnsley.

3. MATTERS ARISING

No matters arising.

4. BANK ACCOUNT INSPECTION

No bank statements were available.

5. RISK MANAGEMENT

Since the last meeting Cllr Rawnsley has been working on headings to identify the risk level. He is also hoping to produce a Risk Management Schedule.

6. 1A LODGE ROAD

Based on the report from the solicitor it is suggested that the Clerk goes back to the tenant to see if she will accept a 5year lease. Propose a 5% rise in rent if she accepts. If not acceptable then propose a 10% rise due to the extra cost in renewing the lease annually.

7. SAND PIT RENT LEASE RENEWAL REVIEW

Mr Hammond's rent.

Recommendation to Full Council: A twenty year lease at a cost of £1820 + VAT (includes land registry fee)

Mr Sanderson's rent.

Recommendation to Full Council: A seven year agricultural lease at a cost of £650 + VAT and disbursement with an option to renew built in. Proposed JW, seconded DR.

8. COUNCIL STAFF PAY INCREASE -In line with the Real Living Wage.

Unable to discuss due to not being quorate.

9. CLERKS REPORT

The Parish truck went back to Ben Burgess for a complete new axle on Monday 31st March, they said they will do the work on a next day turnaround. The rep from Urban Club Car will be coming out to meet with the Chairman and Clerk, Cllr S Bolt is arranging this.

11. NEXT MEETING

The next meeting will be held on Tuesday 6th May 2025 at 3pm.

Meeting closed at 15.40pm

.....Chairman

.....Date