

AGENDA

- 1. Recommended Reading:** **January:** Bringing the warmth - Cozy Cornwall reads
February: Icelandic Noir – featuring author Arnaldur Indriðason
- 2. Displays:** **January :** Jigsaw Promotion
February: Jigsaw/Library 25th Anniversary
- 3. Events:** **Heachamites Recollections Group:** 5 January and 2 February
Tech Skills Session: 19 January (moved from 12th) fully booked and 9 February
British Red Cross/Trussel Outreach Session: 14, 28 January and 25 February
- 4. Library News:**
Marketing: Library Face Book posts receiving good acknowledgement by residents. Promoting Join Up January and Year of Reading ethos. Starting to promote 25th Anniversary event on 7 March.
Jigsaws: New initiative going well also with many puzzles donated
- 5. Volunteers:** One volunteer resigned in Dec from regular Monday am session. Replaced by existing volunteer changing from pm to am. Pm shift to be covered by existing cover volunteer and a new volunteer once trained.

Christmas lunch held on 11 December at the Social Club also attended by Chairman and Office Staff. Outstanding action points from the Volunteer meeting:-

- Printer skills training: Philippa to finish 1:1 training session in January
- Side door alarm: details passed to Clerk for discussion with Church

6. Statistics (April -Dec 2025)

	Year to date	Previous Year to date	Notes
Customer Numbers	2,390	2,275	
Books taken out	2,510*	2,445	* Inc. 35 jigsaws
Computer/Printer	289	288	
Displays/events	141	108	

7. Expenditure (April-Dec 2025) (verified against official figs at 2.12.25)

Item	Internal budget £	Spend Year to date	Balance	Notes
Book purchases	400	207.92*	192.08	£22.86 (Dec)
Mobile phone*	0	0	0	*reallocated by PC to separate budget line
Stationery	280	28.42	251.58	£23.40 for date stamp labels
Misc.	120	29.95	90.05	
Total	800	266.29	533.71	

*Official figs for books show a variance of +£58.26 (5 Large Print books funded by Jubilee Clinic Trust)

8. Other Expenditure: Costs approved under CA Committee budget (Other Events)

World Book Night – 23 April 25	Refreshments (Budget £50.00)	£ 17.78 (incl VAT)
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9. Income (Apr-Dec 2025): Library charges and public donations (used to offset running costs)

Item	Year to date	Previous Year to date	Notes
Book sales @20p each	239.20	184.26	
Printing @20p/40p	264.10	192.26	
Other	113.61	39.88	
Total	616.91	475.34	

Prepared by Heacham Parish Library Operations Team

8. CARNIVAL

9. OTHER EVENTS

10. NEXT MEETING - Agree date and time of next meeting, 10th February 2026.