

Heacham Parish Council
FINANCE AND GENERAL PURPOSES COMMITTEE
TUESDAY 6th JANUARY 2026
MINUTES

PRESENT Cllrs, D Rawnsley (Chairman), J Dear C Moore, J Pomeroy and
R Pritchard

IN ATTENDANCE S Eke (Clerk)

1. APOLOGIES Cllrs I Morrison and J Waldron.

Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.
None.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the 2nd December 2025 were agreed and signed as a true record.

3. MATTERS ARISING

The Chairman said that at the last meeting a recommendation had been made to make a donation to St Mary's Church towards the landscaping works for future burial plots. This was approved at the Full Council meeting in December, could a letter be sent to the Vicar to inform her of the decision. The Clerk will do this.

4. BANK ACCOUNT INSPECTION

Bank Reconciliation for December was approved by the ICO, bank statements were made available and inspected at the meeting.

5. QUARTERLY BUDGET REVIEW

The Clerk had circulated a copy of the quarterly budget as of December 2025. All looked to be on track. Cllr Moore asked if the CIL grants and Bus Shelter grants could be combined on one line rather than using two separate ones. The Clerk was asked to ensure the surplus and deficit figures were shown on future reports. Cllr Moore said he thought a decision had been made previously to vire monies to Solicitors fees for the leases being renewed, the clerk will check on this.

6. BUDGET 2026-2027

The Clerk had circulated the draft budget before the meeting and this was discussed with a few items to be amended. Cllr Moore offered to sit with the Clerk to update the budget where required. Future rent on the Chalk Pit phone mast is unsure as they have made an offer to purchase the land. The Clerk to investigate the future of the Salting's stewardship payments as this years was larger than normal. A review of the Allotments rent needs to be undertaken

as the rent payable to Ken Hill has increased over the last couple of years. Cllr Moore said that as part of the new lease for 1a Lodge Road the Council should have regular condition surveys undertaken. Cllr Moore asked if there had been an update on the new supplier of Street light electricity following the takeover by British Gas, the Clerk will contact the Broker for an update. The Clerk will ask the Insurance Broker to visit to ensure the Council are getting the best deal and cover.

7. PRECEPT 2026-2027

A copy of the draft budget for 2026-2027 had been circulated and the Clerk recommended no increase be made to the Precept this year. As the Borough Council had continued with the second homes tax the taxbase which the precept was based on hadn't changed and the Council retained a healthy budget without this increase.

- ***Recommendation: Full Council to agree to no increase on the precept figure for 2026-2027.***

8. CORE DOCUMENTS AND POLICIES REVIEW

Vexatious Policy

This policy was discussed and it was agreed that this policy should be combined with the current bullying policy. This will be reviewed and returned to committee in due course.

9. CLERKS REPORT

The TV purchased from Hughes had been booked in for delivery three times but still not arrived. The Chairman had visited Hughes before Christmas and was told if it hadn't been delivered by the new year to go back and they will issue a new delivery. Cllr Rawnsley said he would visit Hughes to get this sorted.

A street light on Sitka Close had been reported as not working, K&M Lighting had been to look at it and reported the concrete column was damaged due to age and required replacing. Quote for the light had been received from K&M Lighting £769.83 and UK Power £1,954.00. It was agreed this needed doing and the Clerk will sort.

10. NEXT MEETING To be agreed

The next meeting will be held on Tuesday 3rd February 2026 at 3pm.

Meeting closed at 1618hrs

.....Chairman

.....Date