

Heacham Parish Council
THE COMMUNITY ACTIVITIES COMMITTEE
TUESDAY 14th JULY 2026 AT 7.00 PM

MINUTES

PRESENT Cllrs E Hammond (Vice Chair), J Dear (ex officio), I Morrison,
D Rawnsley (ex officio), G Reader and J Waldron
Mrs M Gilbert
Also present Mrs E Liddington (minute taker)

1. APOLOGIES Cllr Bolt, Mrs Carr and Mrs Sewell

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. ELECTION OF CHAIR

Cllr S Bolt had emailed the Clerk to say that he is happy to stand as chair and so in his absence he was unanimously elected. Cllr Hammond chaired the meeting.

Mrs Gilbert thanked Cllr Waldron for her time and hard work as chair.

4. MINUTES OF THE PREVIOUS MEETING

Minutes from 9th June were agreed and signed as a true record.

5. MATTERS ARISING

None

6. OFH – COFFEE MORNING

Cllr Reader told the Committee that last months coffee morning had raised £61.17 totalling £122.89 so far this year. Cllr Reader also thanked the Council for supplying fans which made a difference in the hot weather. Cllr Hammond thanked the coffee morning volunteers and said to keep up the good work.

7. LIBRARY

Mrs Gilbert told the Committee that the Library is a volunteer down and Mrs Liddington would add a request to the Newsletter page.

HEACHAM PARISH LIBRARY: ACTIVITY & FINANCE REPORT – JULY 2026

1. Recommended Reading: **July:** M W Craven – Washington Poe Crime Thrillers
 August: Laurie Gilmore – Harbour Lane series

2. Displays: **July:** ‘Heacham – curious curiosities’ provided by Eric Rhodes

Summer: 'Heacham's Railway '- by HRG

- 3. Community Activities:** **Tech Skills Session:** 13 July and 10 August
PC Surgery: 11 July and 8 August 10.30-12.00 noon
British Red Cross/Trussel Outreach Session: 29 July and 26 August
Heachamites Recollections Group: 6 July

- 4. Library News/Events:** **July: and August –** Children's Summer Reading Club

- 5. Volunteers:** K Starling resigning 20 July. One Monday pm monthly to cover.

6. Statistics (June 2026)

	Year to date	Previous Year to date	Notes
Customer Numbers	810	854	
Books taken out	910	888	
Jigsaws taken out	27	0*	*started Oct 2025
Computer/Printer	95	82	
Displays/events	61	34	
New joiners	12	24	

7. Income (June 2026) Library charges and public donations (used to offset running costs)

Item	Year to date	Previous Year to date	Notes
Printing @20p/40p	142.20	66.2	
Book sales @20p each	60.50	95.2	
Book orders	12.00	2.00	
Other	34.61	29.90	
Total	249.31	193.30	

Prepared by Heacham Parish Library Operations Team

8. CARNIVAL

Cllr Hammond told the Committee that Parish Council insurance cover for the parade and whilst at the Fire Station was in place so we are able to push publicity for the parade as much as possible. Cllr Morrison to produce a statement to go out to the public once it is agreed by the Chair and the Clerk. The A3 poster is out of date because of the changes and so Mrs Liddington has re written some of the text and Cllr Hammond provided a new map. Cllr Dear had already spoken to Richard Dix about providing a PA system for the event and Cllr Hammond will speak to him again now that things were confirmed.

Cllr Hammond went through the Event Plan with the Committee and hopefully all the road closures are now sorted but this would be confirmed at a meeting on the 29th July at 7pm, Mrs Liddington would send out an email to all marshals inviting attendance.

Mrs Liddington told the Committee that there are now seven children on the Parish Council float but as there are only four head circlets and posies more are needed to get some sort of

matching head bands for the five attendants. Cllr Waldron and Mrs Liddington would go to King's Lynn and find something appropriate.

Cllr Morrison asked that DBS checks should be done on the Clerk and Mrs Liddington, this was agreed.

- ***Recommendation: Full Council to approve DBS check be undertaken for the Clerk and her assistant Mrs Liddington.***

9. OTHER EVENTS

Easter and Christmas would be discussed after the carnival.

10. NEXT MEETING

Next meeting to be held on Tuesday 11th August at 7pm at the Old Friends Hall.

Meeting closed at 20.13 hrs.

.....Chairman

.....Date