

Heacham Parish Council
THE COMMUNITY ACTIVITIES COMMITTEE
TUESDAY 8th SEPTEMBER 2026 AT 7.00 PM

MINUTES

PRESENT Cllrs S Bolt(Chair), J Dear (ex officio), E Hammond, I Morrison,
Mrs M Gilbert and Mrs Carr.

ALSO PRESENT Mrs E Liddington (minute taker)

1. APOLOGIES Cllr Reader and Mrs Sewell.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE PREVIOUS MEETING

Minutes from 11th August were agreed a true record but not signed as date incorrect.

4. MATTERS ARISING

None

5. OFH – COFFEE MORNING

Mrs Gilbert told the Committee that on average the coffee mornings taking are around £60 per month.

It will be the 10th anniversary of the coffee mornings on the 14th December and so a special raffle and perhaps free tea/coffee and cake for the December coffee morning may be looked into. Cllr Bolt suggested that Heacham Parish Council buy a birthday cake for the occasion which everyone felt was a good idea.

Cllr Hammond asked if there was anything else the coffee morning team needed and Mrs Gilbert said that there wasn't.

6. LIBRARY

There was a discussion regarding the finger sign post opposite the entrance to the High Street and the fact that it needs altering as the Library has moved and the Post Office closed since it was put in place and Cllr Bolt said there were plans to refurbish it. It was also mentioned about the tree that overhangs from the garden over the wall as it obscures the sign and Cllr Hammond said that he would try and speak to the owner and report back to the office.

Mrs Gilbert asked whether the proposed heritage centre in the Jubilee Clinic would have an impact on the Library but Cllr Rawnsley said that he believed that it wouldn't.

Mrs Gilbert asked if everyone had read this month's report and everyone said they had and there were no questions regarding the report.

HEACHAM PARISH LIBRARY: ACTIVITY & FINANCE REPORT – AUGUST 2026

1. Recommended Reading: August: Laurie Gilmore – Harbour Lane series
September: Norfolk Murders
2. Displays: Summer: ‘Heacham’s Railway ‘- by HRG
3. Community Activities: Tech Skills Session: 10 August and 21 September
PC Surgery: 8 August and 12 September 10.30-12.00
British Red Cross/Trussel Outreach Session: 26 August and 30 Sept
Heachamites Recollections Group: 7 September and 5 October
4. Library News/Events: August – Children’s Summer Reading Club
5. Volunteers: Val McIntyre has filled vacancy for one Monday pm monthly .

6. Statistics (July 2026)

	Year to date	Previous Year to date	Notes
Customer Numbers	1084	1078	
Books taken out	1211	1172	
Jigsaws taken out	35	0* *started Oct 2025	
Computer/Printer	128	112	
Displays/events	65	34	
New joiners	24	30	

7. Income (July 2026) Library charges and public donations (used to offset running costs)

Item	Year to date	Previous Year to date	Notes
Printing @20p/40p	195.60	98.70	
Book sales @20p each	82.50	129.50	
Book orders	12.00	4.00	
Other	79.31	38.15	
Total	369.41	270.35	

Prepared by Heacham Parish Library Operations Team

7. CARNIVAL

Cllr Bolt showed the Committee a sign that he had a quote from East Coast Signs to produce to place on the barriers at the next Carnival Parade which would cost £160 + VAT for 20 and everyone agree that they were perfect for the job and agreed unanimously to purchase these

but with a few not mentioning the Carnival so that they could be used for other things including Remembrance Sunday.

Cllr Bolt also discussed the prices of Hi-viz with Heacham Parish Council and our emblem on them from Double G Clothing in King's Lynn. They quoted a price of £6.90 + VAT each and the Committee said that we should get 10 x L, 10 x XL and 10 x XXL in yellow. Cllr Bolt would check that the bigger size still came in at the same price.

The Committee voted unanimously to purchase these if the price is the same.

Mrs Carr is still looking into twirler groups and vintage car owner groups for the next Carnival.

Cllr Bolt was looking into bands and hoped that we could agree on an available band and pay the deposit on one out of this year's budget as there is still money left in this years allowance.

There was a discussion whether to just have music playing instead of a band but on the whole it was felt that a live band is expected by the village but a choir may do instead and Cllr Rawnsley would contact the Rock Choir to see if they were interested.

Cllr Bolt had spoken to Richard Dix who said he could organise a tracking system for the parade to reach volunteers phones via Whatsapp but a contact list would still be useful for those who don't do that sort of technology.

Cllr Rawnsley asked about booking the stilt walkers again for the parade next year and all agreed for him to go ahead with this, he would contact them once they had been paid.

If we have to do the Fete it was suggested we could have a raffle to help raise funds.

It was decided that all the big decisions needed to be made by January in case we find ourselves having to organise a fete as well as a parade.

8. OTHER EVENTS

Mrs Sewell had produced a poster for the Christmas Light Trail and had submitted it to the Newsletter and it had indeed appeared in this month's issue.

A date of 27th March (Easter Saturday) was agreed on for the next Egg Hunt event but this would be discussed at a later date.

10. NEXT MEETING

Next meeting to be held on Tuesday 13th October at 7pm at the Old Friends Hall.

Meeting closed at 20.46 hrs.

.....Chairman

.....Date